

**KENDRIYA VIDYALAYA JAKHOO HILLS SHIMLA (H.P.)**

**COMMITTEES FOR THE SESSION 2019-20**

**1.ADMISSION**

1.	Mr Naveen Kumar	Incharge	
2.	Mr Balwan Singh	Associate	
2.	-	Associate	
3.	Ms Himani Anand	Associate	
4.	Ms Puja Thakur (HM)	I/C Primary	
5.	Mr Ranjit	Associate	
6.	Ms Pratibha	Associate	

**2. EXAMINATION**

1.	Ms Aparna Ray	Over all Incharge	
2.	Mr Amarjeet Singh	Associate	
3.	Mr Yogesh	Associate	
4.	Mr Sita Ram	Associate	
5.	Mr H K Sharma	Associate	
6.	Mr Keshav Ram	Associate	

**3. TIME TABLE & LEAVE ARRANGEMENT**

1.	Ms.Bhuvneshwari	Incharge	
2.	-	Associate	
3.	Ms Sanghmitra	Associate	
4.	Mr Pawan	Associate	

**4. CO-ORDINATION COMMITTEE**

1.	Mr Vikas Sharma	Incharge	
2.	Ms Aparna Ray	Associate	
3.	Ms Anupama Rao	Associate	
4.	Mr H K Sharma	Associate	
5.	Mr Sumeer Verma	Associate	

**5.DISCIPLINE**

1.	Mr Sumeer Verma	Incharge	
2.	Mr Khem Raj	Associate	
3.	Mr Vikas Sharma	Associate	

4.	Mr Naveen Kumar	Associate	
5.	Ms Shama Sharma	Associate	
6.	PET/Sports Coach	Associate	

**6. CLEANLINESS( All the Incharges to give weekly cleanliness report in the register to be maintained by MrDorjee)**

1.	Ms Sarika Gupta	Over-all Incharge	
2.	Mr Balwan Singh	I/C Sec Wing & Admn Block	
3.	Ms Sanghmitra	Associate Sec Wing & Admn Block	
4.	Ms Sunita Bali	I/C I Floor Sec Wing	
5.	Ms Kalpana Gupta	Associate I Floor Sec Wing	
6.	Mr Sita Ram	I/C II Floor & Hall Sec Wing	
7.	Ms Monika Sakhuja	Associate II Floor & Hall Sec Wing	
8.	Mr Sumeer Verma	Outer Premises	

**7.VIDYALAYA PATRIKA & DIARY**

1.	Mr Vikas Sharma	Incharge	
2.	Ms Aparna Ray	Associate	
3.	-	Associate	
4.	Ms Sanghmitra	Associate	
5.	Ms Puja Thakur	Associate	

**8.FIRST AID /MEDICAL CHECK UP/MI ROOM**

1.	Mr Naveen Kumar	Incharge	
2.	Nurse	Associate	
3.	Ms Upasana Negi	Associate	
4.	Mr Khem Raj	Associate	

**9.PURCHASE COMMITTEE**

1.	Ms Aparna Ray	Incharge	
2.	Mr Naveen Kumar	Member	
3.	Mr Balwan Singh	Member	
4.	Ms Anupama Rao	Member	

5	Mr Khem Raj	Member	
6.	Ms ( VMC Teacher Member)	Member	
7.	Ms Puja Thakur	Member	

### **10.SCHOOL BEAUTIFICATION AND GARDENING**

1.	Ms Sanghmitra	In charge	
2.	Ms Upasana Negi	Associate	
3.	-	Associate	
4	Mr. Vikrant Singh Tomar	Associate	
5	Ms Monika Sakhuja	Associate	
6	Ms Anuradha	Associate	
7	Ms Meenakshi	Associate	
8	Mr Mast Ram	Associate	
9	Mr Ram Chandar	Associate	

### **11.ADOLESCENT EDUCATION PROGRAMME**

1.	Ms Aparna Ray	Mentor	
2.	Mr Naveen Kumar	Master Trainer	
4.	Ms Monika Sakhuja	Associate	
5.	Counsellor	Associate	
6.	Nurse	Associate	

### **12.i) MAINTENANCE & REPAIR SCHOOL BUILDING & GUEST HOUSE**

1.	Mr Pawan Kumar	In charge	
5	Mr Prakash	Associate	
6.	Mr Mast Ram	Associate	

### **12 ii)MAINTENANCE & REPAIR STAFF QTRS**

1.	Mr Amarjeet Singh	In charge	
2.	Ms Arpana Sood	Associate	
3.	Mr Keshav Ram	Associate	

### 13.FURNITURE

1.	Mr H K Sharma	In charge	
2.	Mr Ranjit	Associate	
3.	Mr Keshav Ram	Associate	
4.	Mr Ram Chandar	Associate	

### 14.PTA

1.	Ms Bhuvneshwari	In charge	
2.	Ms Anupama Rao	Associate	
5.	Mr H K Sharma	Associate	

### 15. MAINTENANCE OF STAFF ROOM

1.	Ms Shama Sharma	In charge	
3.	Ms Anupama Rao	Associate	
4.	Ms Sanghmitra	Associate	

### 16. PRESS AND PUBLICITY

1.	Ms Himani Anand	In charge	
2.	Mr Amardeep	Associate	
3.	Mr Vikas Sharma	Associate	
4.	Ms Aparna Ray	Associate	

### 17. CANTEEN COMMITTEE

1.	Ms Anupama Rao	In charge	
2.	Mr Balwan Singh	Associate	
3.	Mr H K Sharma	Associate	
4.	Ms T Dolma	Associate	

### 18. SCOUT /GUIDE/CUB/BULBUL

1.	Ms Shama Sharma	Incharge Guides	
2.	Mr H K Sharma	Incharge Scouts	
3.	Ms Anupama Rao	Associate	
4.	Ms Ranjana	Associate	
5.	Ms Sanghmitra	Associate	
6.	Ms T Dolma	Associate	
7.	Ms Anuradha	Associate	

8.	Ms PoojaWalia	Associate	
9.	Ms Rozy Gupta	Associate	

### 19. PA SYSTEM

1.	Mr Pawan	In charge	
2.	Mr Prakash	Associate	
3.	Mr Mast Ram	Associate	

### 20. PREPARATION COMPILATION OF CS-54

1.	Mr. Balwan Singh	In charge	
2.	Ms Kalpana Gupta	Associate	

### 21.OLYMPIADS AND OTHER EXAMS

1.	Mr Sita Ram	In charge	
2.	Mr Yogesh	Associate	

### 22.REFRESHMENT

1.	Ms Anupama Rao	In charge	
2.	Ms Sanghmitra	Associate	
3.	Ms Shama Sharma	Associate	
4.	-	Associate	
5.	Ms Arpana Sood	Associate	

### 23. RAJBHASHA

1.	Mr Vikas Sharma	In charge	
2.	-	Associate	
3.	Ms Sunita Bali	Associate	
4.	Ms Monika Sakhuja	Associate	
5.	TGT SKT	Associate	

**24. EXCURSION**

1.	Mr Balwan Singh	In charge	
2.	Mr Sumeer Verma	Associate	
3.	Mr Yogesh	Associate	
4.	Ms Sarika Gupta	Associate	
5.	Ms T Dolma	Associate	

**25. SCHOOL WEBSITE MAINTENANCE**

1.	Ms Himani Anand	In charge	
2.	Mr Amardeep	Associate	
3.	Ms Geetika (Primary)	Associate	

**26. SCIENCE EXHIBITION/SCIENCE CONGRESS/INSPIRE**

1.	Ms Bhuvneshwari	In charge	
2.	Mr Naveen Kumar	Associate	
3.	PGT Bio Tech	Associate	
4.	PGT Physics	Associate	
5.	Mr Amarjeet Singh	Associate	
6.	Ms Upasana Negi	Associate	
7.	TGT Science	Associate	

**27. SOCIAL SCIENCE EXHIBITION**

1.	Ms Sarika Gupta	In charge	
2.	PGT Geog	Associate	
3.	Mr Balwan Singh	Associate	
4.	PGT Eco	Associate	
5.	Ms Aparna Ray	Associate	
6.	Mr Vikas Sharma	Associate	
7.	Ms T Dolma	Associate	
8.	Mr Yogesh	Associate	
9.	Ms P.Dolma , PRT Music	Associate	

**28. LIBRARY ADVISORY COMMITTEE**

1.	-	In charge	
2.	Ms Aparna Ray	Associate	
3.	Mr Vikas Sharma	Associate	

4.	Ms Sarika Gupta	Associate	
5.	Mr H K Sharma	Associate	
6.	Ms T Dolma	Associate	
7.	Ms Upasana Negi	Associate	
8.	Ms Arpana Sood	Associate	

### 29. SUBJECT COMMITTEE CONVENERS

1.	Ms Aparna Ray	English	
2.	Mr Vikas Sharma	Hindi	
3.	Ms Bhuvneshwari	Science	
4.	Mr Balwan Singh	Commerce	
5.	Mr Amarjeet Singh	Maths	
6.	Ms Sarika Gupta	Social Science	

### 30. HOUSE MASTERS

1.	Ms Bhuvneshwari	Shivaji	
2.	Ms Sarika Gupta	Tagore	
3.	Mr Balwan Singh	Ashoka	
4.	Mr Amarjeet Singh	Raman	

### 31. U-DISE

1.	Mr H K Sharma	In charge	
2.	Mr Ranjit	Associate	
3.	Mr Amardeep	Associate	
4.	Ms Geetika(Primary)	Associate	

### 32. RTE

1.	-	In charge	
2.	Ms Sunita Bali	Associate	
3.	Ms Tenzin Dolma	Associate	
4.	Ms Kalpana Gupta	Associate	
5.	Ms Monika Sakuja	Associate	
6.	Ms Anupama Rao	Associate	

### 33.BACK TO BASICS

1.	Ms Sunita Bali	In charge	
2.	-	Associate	

3.	Mr Sita Ram	Associate	
4.	Ms Upasana Negi	Associate	
5.	Ms T Dolma	Associate	

### **34.SHALA DARPAN**

1.	Ms Himani Anand	In charge	
2.	Mr Amardeep Singh	Associate	
3.	Ms Geetika (Primary)	Associate	

### **35. GRIEVANCE COMMITTEE FOR STAFF**

1.	Ms Aparna Ray	In charge	
2.	Ms Puja Thakur	Associate	
3.	Ms Shama Sharma	Associate	
4.	Mr Amarjeet Singh	Associate	

### **36. SEXUAL HARRASSMENT COMMITTEE FOR STAFF AND STUDENTS**

1.	Ms Aparna Ray	In charge	
3.	Mr Naveen Kumar	Associate	
4.	Ms Shama Sharma	Associate	
5.	Ms Ishrat Parveen	Associate	
6.	Ms Karuna (Counsellor)	Associate	

### **37. SAFETY & SECURITY**

1.	Mr Sumeer Verma	In charge	
2.	Mr Khem Raj	Associate	
3.	Mr H K Sharma	Associate	
4.	-	Associate	
3.	Sports Coach	Associate	
4.	Mr Vikas Sharma	Associate	
5.	Ms Karuna (Counsellor)	Associate	
6.	Ms Shivali (Nurse)	Associate	
7.	All Class Teachers	Associates	

### **38. VIDYALAYA PLAN AND ASSESSMENT TOOLS**

1.	Ms Rakhi Walia	In charge	
2.	-	Associate	
3.	Ms Aparna Ray	Associate	



### 39. PHOTOGRAPHY COMMITTEE

1.	Ms Himani Anand	In charge	
2.	Mr Amardeep Singh	Associate	
3.	Ms Geetika (Primary)	Associate	
4.	Mr Vikas Sharma	Stock I/C	

### 40. GUIDANCE & COUNSELLING

1.	Ms Aparna Ray	In charge	
2.	Mr Amarjeet Singh	Associate	
3.	Ms Anuradha	Associate	
4.	Ms Karuna (Counsellor)	Associate	

### 41. ELECTORAL LITERACY CLUB

1.	Mr Yogesh Negi	Nodal Officer	
2.	Ms Sarika Gupta	Member	
3.	Ms Sheela Negi	Member	
4.	Ms T Dolma	Member	

### 42. INTEGRITY CLUB

1.	Ms Aparna Ray	In charge	
2.	-	Member	
3.	Ms Sarika Gupta	Member	
4.	Ms Monika Sakhuja	Member	
5.	Ms Karuna (Counsellor)	Member	

### 43. READERS' CLUB

1.	-	In charge	
2.	Ms Aparna Ray	Member	
3.	Mr Vikas Sharma	Member	
4.	Ms Sita Ram	Member	
5.	Ms Shama Sharma	Member	
6.	Ms Anupama Rao	Member	
7.	-	Member	
8.	Ms Sunita Bali	Member	
9.	Ms Monika Sakhuja	Member	

#### **44. NATURE /ECO/HEALTH CLUB**

1.	Mr Naveen Kumar	In charge	
2.	PGT Bio Tech	Associate	
3.	Ms Bhuvneshwari	Associate	
4.	Ms Upasana Negi	Associate	
5.	Ms IshratParveen	Associate	
6.	Nurse	Associate	
7.	Counsellor	Associate	

#### **45. DISASTER MANAGEMENT COMMITTEE**

1.	Mr Sita Ram	In-charge	
1.	Mr Pawan Kumar	Member	
2.	Mr Amarjeet Singh	Member	
3.	Mr Yogesh Kumar	Member	
4.	Ms Anupama Rao	Member	
5.	Ms Sarika Gupta	Member	
6.	Mr H K Sharma	Member	
7.	Sports Coach	Member	
8.	Ms Shivali	Member	

#### **46. KERO-HEATERS COMMITTEE**

1.	Mr Yogesh Negi	In-charge	
2.	Mr Ranjit	Member	
3.	Mr Mast Ram	Member	

#### **47. YOUTH PARLIAMENT COMMITTEE**

1.	Ms Sarika Gupta	In-charge	
2.	Ms T Dolma	Member	
3.	Mr Yogesh Negi	Member	
4.	Mr VikasSharma	Member	
5.	Ms Aparna Ray	Member	
6.	Ms Sheela Negi	Member	

**The following sub-staff will give their services in all the committees as and when required in addition to the committees where their names are mentioned:**

1. Mr Keshav Ram (Examination, Physics)
2. Mr Dev Raj (Office, Chemistry Lab)
3. Mr Prakash Chand (Office, PA System, Bio Lab, Refreshment)
3. Mr Ram Chandar (Library, Principal Office, VP Room, Outside Assignments)
4. Mr Mast Ram (Computer Lab, Principal, VP Room, Outside Assignments, Refreshment)
5. Mr Maan Singh (Principal Office, VP Room, Examination, Refreshment)

**Principal**