

KENDRIYA VIDYALAYA JAKHOO HILLS SHIMLA (H.P.)

COMMITTEES FOR THE SESSION 2022-23

1. ADMISSION

1.	Mr Naveen Kumar	Incharge	
2.	Mr Vinod Kumar	Associate	
3.	Ms Puja Thakur (HM)	Associate	
4.	Mr Ranjeet	Associate	
5.	Class Teachers of Ist (ABC)	Associate	

2. EXAMINATION

1.	Mr Balwan Singh	Associate	
2.	Mr Aditya Kiran	Associate	I/C CBSE
3.	Mr Yogesh Kumar	Associate	I/C Other than Internal & CBSE Exam
4.	Ms Rakhi Walia	Associate	
5	Mr Sita Ram Sharma	Associate	I/C INTERNAL EXAM
6.	Mr Keshav Ram	Associate	
7.	Mr Maan Singh	Associate	

3. TIME TABLE & LEAVE ARRANGEMENT

1.	Ms Rakhi Walia	In charge	
2.	Mr K S Negi	Associate	
3.	Ms Seema Awasthi	Associate	
4.	Ms Sanghmitra	Associate	

4. CCA CO-ORDINATION

1.	Mr Vikas Sharma	Coordinator	
2.	Ms Seema Awasthi	Associate	
3.	Ms Sheetal Thakur	Associate	
4.	Mr Sumeer Verma	Associate	
5.	Ms Karuna	Associate	

5. DISCIPLINE

1.	Mr Sumeer Verma	Incharge	
2.	Ms Bhuvneshwari	Associate	
3.	Mr Vikas Sharma	Associate	
4.	Mr Naveen Kumar	Associate	
5.	Ms Shama Sharma	Associate	
6.	Ms Seema Awasthi	Associate	

6. CLEANLINESS(All the Incharges to give weekly cleanliness report in the register to be maintained by Ms Sheetal Thakur)

1.	Ms Sanghamitra Sharma	Over-all Incharge	
2.	Mr Balwan Singh	I/C Sec Wing & Admn Block	
3.	Ms Sheetal Thakur	Associate Sec Wing & Admn Block	
4.	Ms Sunita Bali	I/C I Floor Sec Wing	
5.	Ms Kalpana Gupta	Associate I Floor Sec Wing	
6.	Mr Sita Ram	I/C II Floor & Hall Sec Wing	
7.	Ms Babita	Associate II Floor & Hall Sec Wing	
8.	Mr Sumeer Verma	Outer Premises	

7.VIDYALAYA PATRIKA & DIARY

1.	Mr Vikas Sharma	Incharge	
2.	Ms Shama Sharma	Associate	
3.	Ms Puja Thakur HM	Associate	
4.	Ms Sanghmitra	Associate	

8.FIRST AID /MEDICAL CHECK UP/MI ROOM

1.	Mr Naveen Kumar	Incharge	
2.	Ms Mamta (Nurse)	Associate	
3.	Mr Sumeer Verma	Associate	

9.PURCHASE

1.	Mr Balwan Singh	Incharge	
2.	Mr Naveen Kumar	Member	
3.	Ms Puja Thakur HM	Member	
4.	Mr Chaman Lal Sharma (VMC Teacher Member)	Member	
5.	Mr H K Sharma	Member	

10.SCHOOL BEAUTIFICATION AND GARDENING

1.	Ms Sanghmitra	In charge	
2.	Mr Sumeer Verma	Associate	
3.	Ms Seema Awasthi	Associate	
4.	Ms Shama Sharma	Associate	
5.	Mr. Vikrant Singh Tomar	Associate	
6.	Ms Babita	Associate	
7.	Ms Pooja Sharma	Associate	
8.	Ms P Dolma	Associate	
9.	Mr Mast Ram	Associate	
10.	Mr Ram Chandar	Associate	

11.ADOLESCENT EDUCATION PROGRAMME

1.	Mr Naveen Kumar	Mentor & Master Trainer	
2.	Ms T. Dolma	Associate	
3.	Ms Karuna	Associate	
4.	Ms Seema Awasthi	Associate	

12.i) MAINTENANCE & REPAIR SCHOOL BUILDING & GUEST HOUSE

1.	Mr Pawan Kumar	In charge	
5	Mr Prakash	Associate	
6.	Mr Mast Ram	Associate	

12 ii) MAINTENANCE & REPAIR STAFF QTRS

1.	Mr Manoj Kumar	In charge	
2.	Ms Anupama Rao	Associate	
3.	Mr Mukesh Rana	Associate	
4.	Mr Keshav Ram	Associate	

13.FURNITURE

1.	Mr H K Sharma	In charge	
2.	Mr Vinod Kumar	Associate	
3.	Mr Ranjit	Associate	
4.	Mr Ram Chandar	Associate	

14. PTA

1.	Ms Bhuvneshwari	In charge	
2.	Ms Anupama Rao	Associate	
3.	Mr H K Sharma	Associate	

15. MAINTENANCE OF STAFF ROOM

1.	Ms Shama Sharma	In charge	
2.	Ms AnupamaRao	Associate	
3.	Ms Sanghmitra	Associate	

16. PRESS AND PUBLICITY

1.	Ms HimaniAnand	In charge	
2.	Mr K S Negi	Associate	
3.	Mr Vikas Sharma	Associate	
4.	Ms Anupama Rao	Associate	

17. SCOUT /GUIDE/CUB/BULBUL

1.	Ms Shama Sharma	Incharge Guides	
2.	Mr Chaman Lal	Incharge Scouts	
3.	Mr H K Sharma	Associate	
3.	Ms AnupamaRao	Associate	
4.	Ms Sanghmitra	Associate	
5.	Ms T Dolma	Associate	
6.	Ms P Dolma	Associate	
7.	Ms PoojaWalia	Associate	

18. P.A. SYSTEM

1.	Mr Pawan	In charge	
2.	Mr Prakash	Associate	
3.	Mr Mast Ram	Associate	

19. PREPARATION COMPILATION OF CS-54

1.	Mr. Balwan Singh	In charge	
2.	Ms Kalpana Gupta	Associate	

20. OLYMPIADS AND OTHER EXAMS

1.	Mr Naveen Kumar	In charge	
2.	Mr Manoj Kumar	Associate	
3.	Mr Vinod Kumar	Associate	
4.	Mr Yogesh	Associate	

21. REFRESHMENT

1.	Ms AnupamaRao	In charge	
2.	Ms Sanghmitra	Associate	
3.	Ms Shama Sharma	Associate	

22. RAJBHASHA

1.	Mr Vikas Sharma	In charge	
2.	Ms Sunita Bali	Associate	
3.	Ms Sheetal Thakur	Associate	
4.	Mr Chaman Lal	Associate	
5.	Ms Babita		

23. EXCURSION

1.	Mr Balwan Singh	In charge	
2.	Mr Sumeer Verma	Associate	
3.	Mr Yogesh	Associate	
4.	Ms Mukesh Rana	Associate	
5.	Ms T Dolma	Associate	

24. SCHOOL WEBSITE MAINTENANCE

1.	Ms Himani Anand	In charge	
2.	Mr Sita Ram Sharma	Associate	
3.	Mr Amardeep Singh	Associate	

25. SCIENCE EXHIBITION/SCIENCE CONGRESS/INSPIRE

1.	Ms Bhuvneshwari	In charge	
2.	Mr Naveen Kumar	Associate	
3.	Mr Manoj Kumar	Associate	
4.	Mr Mukesh Rana	Associate	
5.	Mr Aditya Kiran	Associate	

26. SOCIAL SCIENCE EXHIBITION

1.	Ms Rakhi Walia	In charge	
2.	Mr Balwan Singh	Associate	
3.	Ms Mamta / Ms Ranjana	Associate	
4.	Ms Aparna Ray	Associate	
5.	Mr Vikas Sharma	Associate	
6.	Ms T Dolma	Associate	
7.	Mr Yogesh	Associate	
8.	Ms P.Dolma , PRT Music	Associate	
9.	Ms Nisha	Associate	

27. LIBRARY COMMITTEE

1.	Mr K S Negi	In charge	
2.	Ms Anupama Rao	Associate	
3.	Mr Vikas Sharma	Associate	
4.	Mr Subhash	Associate	
5.	Mr H K Sharma	Associate	
6.	Ms T Dolma	Associate	
7.	Mr Mukesh Rana	Associate	
8.	Ms Puja Thakur HM	Associate	

28. SUBJECT COMMITTEE CONVENERS

1.	Ms Seema Awasthi	English	
2.	Mr Vikas Sharma	Hindi	
3.	Mr Manoj Kumar	Science	
4.	Mr Balwan Singh	Social Science	
5.	Mr Vinod Kumar	Maths	

29. HOUSE MASTERS

1.	Ms Bhuvneshwari	Shivaji	
2.	Mr Manoj Kumar	Tagore	
3.	Mr Vinod Kumar	Ashoka	
4.	Mr Rakhi Walia	Raman	

30. U-DISE

1.	Mr Ranjit	In charge	
2.	Mr H K Sharma	Associate	

31. RTE

1.	Ms Kalpana Gupta	In charge	
2.	Mr Chaman Lal	Associate	
3.	Ms Tenzin Dolma	Associate	
4.	Ms Sunita Bali	Associate	
5.	Ms Sheetal Thakur	Associate	
6.	Ms Anupama Rao	Associate	

32. GRIEVANCE COMMITTEE FOR STAFF

1.	Ms Himani Anand	In charge	
2.	Ms Puja Thakur	Associate	
3.	Ms Shama Sharma	Associate	
4.	Mr Mukesh Rana	Associate	
5.	Ms Seema Awasthi	Associate	

33. SEXUAL HARRASSMENT COMMITTEE FOR STAFF AND STUDENTS

1.	Ms Seema Awasthi	In charge	
3.	Mr Naveen Kumar	Associate	
4.	Ms Shama Sharma	Associate	
5.	Ms Karuna	Associate	
6.	Mr Mukesh Rana	Associate	

34. SANITIZATION & SOP COMMITTEE (COVID-19 SAFETY MEASURES)

1.	Mr Naveen Kumar	In charge	
3.	Mr Sitaram	Associate	
4.	Mr Sumeer Verma	Associate	
5.	Ms Sanghmitra	Associate	
6.	Mr Pawan Kumar	Associate	
7.	Mr K S Negi	Associate	
8.	Mr Chaman Lal	Associate	
9.	Ms Sunita Bali	Associate	

35. SAFETY & SECURITY OF STUDENTS

1.	Mr Sumeer Verma	In charge	
2.	Mr Manoj Kumar	Associate	
3.	Mr H K Sharma	Associate	
4.	Mr K S Negi	Associate	
3.	Mr Chaman Lal	Associate	
4.	Mr Vikas Sharma	Associate	
5.	Ms Karuna (Counsellor)	Associate	
6.	Ms Mamta (Nurse)	Associate	
7.	All Class Teachers	Associates	

36. VIDYALAYA PLAN AND ASSESSMENT TOOLS

1.	Mr Manoj Kumar	In charge	
2.	Ms RakhiWalia	Associate	
3.	Mr Sitaram Sharma	Associate	

37. PHOTOGRAPHY COMMITTEE

1.	Ms Himani Anand	In charge	
2.	Mr Sita Ram Sharma	Associate	
3.	Ms Puja Thakur HM	Associate	
4.	Mr Vikas Sharma	Stock I/C	
5.	Mr Amardeep Singh	Associate	

38. GUIDANCE & COUNSELLING

1.	Ms Sheetal Thakur	In charge	
2.	Ms Seema Awasthi	Associate	
3.	Ms Karuna(Counsellor)	Associate	
4.	Mr Vikas Sharma	Associate	

39. ELECTORAL LITERACY CLUB

1.	Mr Yogesh Negi	Nodal Officer	
2.	Ms Rakhi	Member	
3.	Ms SheelaNegi	Member	
4.	Ms T Dolma	Member	

40. INTEGRITY CLUB

1.	Ms Kalpana Gupta	In charge	
2.	Ms Nisha	Member	
3.	Ms Babita	Member	
4.	Ms Karuna	Member	
5.	Ms Ranjana	Member	

41. READERS' CLUB

1.	Mr K S Negi	In charge	
2.	Mr Vikas Sharma	Member	
3.	Ms Sita Ram	Member	
4.	Ms Shama Sharma	Member	
5.	Ms AnupamaRao	Member	
6.	Mr Chaman Lal	Member	
7.	Ms Sunita Bali	Member	
8.	Ms Sheetal Thakur	Member	
9.	Ms Babita	Member	

42. NATURE /ECO/HEALTH CLUB

1.	Ms Bhuvneshwari	In charge	
2.	Mr Naveen Kumar	Associate	
3.	Ms Bhuvneshwari	Associate	
4.	Mr Manoj Kumar	Associate	
5.	Mr K S Negi	Associate	
6.	Ms Mamta (Nurse)	Associate	
7.	Ms Karuna (Counsellor)	Associate	

43. DISASTER MANAGEMENT COMMITTEE

1.	Mr Pawan Kumar	In charge	
2.	Mr Mukesh Rana	Member	
3.	Mr Yogesh Kumar	Member	
4.	Mr Sumeer Verma	Member	
5.	Ms Anupama Rao	Member	
6.	Ms Nisha	Member	
7.	Ms Seema Awasthi	Member	
8.	Mr H K Sharma	Member	
9.	Mr K S Negi	Member	
10.	Ms Mamta (Nurse)	Member	

44. PISA

1.	Mr Yogesh	Overall In charge	
2.	Science Faculty	Mentors	
3.	Maths Faculty	Mentors	
4.	English Faculty	Mentors	

45. CCT

1.	Mr Balwan Singh	In charge	
2.	Mr Vinod Kumar	Associate	
3.	Ms Yogesh Kumar	Associate	
4.	Mr Sita Ram	Associate	
5.	All Class Teachers (VI-XII)	Associate	

46. UBI PORTAL

1.	Mr Mukesh Rana	In charge	
2.	Mr Vinod Kumar	Associate	
3.	Ms Sita Ram	Associate	
4.	All Class Teachers	Associate	
4.	All Class Teachers (VI-XII)	Associate	

The following sub-staff will give their services in all the committees as and when required in addition to the committees where their names are mentioned:

1. Mr Keshav Ram (Examination, Physics Lab)
2. Mr Dev Raj (Office, Chemistry Lab)
3. Mr Prakash Chand (Office, PA System, Bio Lab)
3. Mr Ram Chandar (Library, Principal Office, VP Room)
4. Mr Mast Ram (Comp. Lab, Principal, VP Room)
5. Mr Maan Singh (Principal Office, VP Room, Examination)

Principal